

## Order Terms and Conditions

**ORDERING STEPS** We use friendly shopping cart system. Simply add products to your inquiry basket using the "Order" button under each individual product. Products will be added to your "Order basket" automatically. When you have completed your selections, click "check out" to forward your order to us. Or create a list in MS Excel with item code and quantity that you would like to purchase, then send it to us directly by email.

**About shipping cost:** please inform us name of the port or nearest airport of your location/final destination of goods, city, state, country, phone. The minimum order by sea freight is 1 cubic meter (due to minimum shipment required by sea cargo is one cubic meter). If order a full container, you will receive discounted freight cost accordingly. Please note that a full container shipment will allow you a considerable savings on freight charges.

Once you have decided to place the order, we will provide you with a pro-forma Invoice indicating the full cost of your order, including the shipping cost.

**About payment:** For orders totaling over US\$ 500 a deposit of 50% is necessary to process your order. For total orders less than US\$ 500 you must remit 100% of the total amount on the pro-forma invoice prior to processing your order. We prefer that all payments be processed by Telex Transfer (T/T). You may contact us directly should you need any additional details on Telex Transfer.

Once we received the deposit, we will process your order. We require approximately 1-3 week to prepare your order before they are ready to be shipped. It depends on what kind of item and quantity. Order full 20ft or 40ft container, will take approximately 30 - 35 days for all products. We will inform you when your order is finished and ready to be shipped. Then you must complete the final payment, if necessary.

Once the order is in transit, we will send you the copy of shipping bill and any related shipping documents. We will continue to keep in touch with you until the order has arrived safely.

**TERMS AND CONDITIONS** Minimum order is US\$500 per ORDER - shipping cost not included. Website quotes are NOT ORDERS. Orders will only be processed once a final written pro-forma invoice is sent to you and appropriate deposits have been paid by Telex Transfer.

Once your order is confirmed, and the deposit is completed - no cancellation is allowed. However in the case of order cancellations, deposit is non refundable. We will not ship the order before receiving the complete payment (either 50% or 100% of the total cost of order as stated above).

We manufacture, export and wholesale handicrafts. However, we can often accommodate your orders for items not shown in our catalog. If you'd like us to act as your buying agents here in Bali, we can probably get better prices than you could find on your own.

Not in our catalog? please inform us what you are looking for with a description of the items and picture, and we will find it for you.

Please contact us if you have any question regarding the company, products, shipping, web site content, design, usability issues or idea.

**PAYMENT METHOD** BII (Bank International Indonesia) Kuta Square - Bali - Indonesia. Phone : +62 361 756 671 - Name : BUDIONO - Acc. No. : 2.177.811234 - Swift Code : IBBKIDJA We also accept PayPal Payment ( please add for paypal fee) Fax your transfer slip to +62 361 764780 in order that we can locate your transfer.